

Important Information & Instructions to register your item(s) for auction

General

1. To maximize the money raised for MCC, the auction committee determines if your item will be sold in the silent auction, live auction, artisan market or craft market.
2. Donors of quilts, please refer to the attached Quilt Guidelines to describe your quilt.

Form Completion

3. The auction catalogue will be printed prior to the sale. **Please submit a completed identification slip (Part A and Part B) for each item by *June 6, 2016.** Note: Part B will be attached to the article.

to: Peter Guenther
1026 Brookhurst Cres
Saskatoon SK S7V 1G6 Ph: 306-956-0204
Email: peter.guenther@sasktel.net

***Drop off instructions**

4. If you are unable to deliver your item by the June 6 deadline, please ensure that the completed article identification slip has been forwarded to the above contact before June 6. Final drop off time is **Friday noon, June 10, 2016, only for those items that have a pre-submitted identification form.**
Any items received after this date may be held for future sales.
5. All quilts and auction items can be **delivered** to Peter Guenther or the MCC Saskatchewan office (600-45th St W Saskatoon SK)

Receipting

6. Fair Market Value is established by the Relief Sale Committee or an independent appraiser and must be displayed publicly at the auction before an item is sold.
7. A donor may receive a gift-in-kind tax receipt for the fair market value (FMV) of an item donated or the selling price, whichever is the lesser. A minimum \$50 value is required for a tax receipt.
8. All donated items become the property of MCC Saskatchewan.
9. MCC Saskatchewan will mail eligible receipts after the sale.

Quilt Guidelines

Please use the following terms to describe your quilt or comforter: All quilt items must be made of new materials.

- APPLIQUED:** Pieces of fabric are sewn onto the background fabric to form a design.
- CHEATER FABRIC:** A design is printed on the fabric giving the appearance of being pieced/appliquéd.
- EMBELLISHED:** Ribbon, sequins, buttons etc. are used to enhance the design.
- HAND-STITCHED:** The top, batting and backing are stitched together by hand.
- MACHINE-STITCHED:** The top, batting and backing are stitched together by machine.
- PIECED:** Pieces of cut fabric are sewn together to form a design.
- TIED:** A comforter hand tied using a poly-fill hi-loft quilt batting.
- WHOLECLOTH:** The hand stitched or machine quilting forms the design on a piece of fabric, usually a solid colour.

Approximate sizes for QUILTS/COMFORTERS (in inches)

	CRIB	LAP/SOFA	TWIN	DOUBLE	QUEEN	KING
Mattress	27 x 52	50 x 70	39 x 75	54 x 75	60 x 80	76 x 80
Comforter			66 x 86	76 x 86	86 x 88	102 x 88
Quilt			68 x 98	82 x 98	86 x 104	106 x 104

- Other quilts – wall (must have sleeve)
- Table runner – any size



**Mennonite
Central
Committee**

**Please note any quilts received after the deadline may be retained for the 2017 Relief Sale or sold at the Silent Auction or Craft Table.*